

Terms of Use | Nurse Practitioner (NP) Directory Policy

Policy Type:	Board of Directors	Approval Date:	
Category	Operations	Next Review Date:	December 2025
Applies to:	Board, Members, Committee Members, Stakeholders, Staff		

These Terms of Use govern your access to and use of the NP directory on the website. By accessing or using the NP directory, you agree to comply with these Terms of Use. Please read them carefully.

Purpose and Use

The NP Directory is intended to assist patients in locating and contacting Nurse Practitioners (NPs) for healthcare-related services. It is for informational purposes only and must be used for lawful and professional purposes, including:

- Locating and contacting NPs for healthcare services.
- Refraining from any misuse of the information, including unsolicited marketing, solicitation, harassment, or unauthorized commercial purposes.
- The directory is intended for personal use only. Any commercial use requires prior written consent from the Nurse Practitioner Association of Alberta (NPAA).

Prohibited Activities and Limitation of Use

The following actions are strictly prohibited:

- Using directory information for purposes other than locating and contacting NPs for professional healthcare services.
- Engaging in spam, marketing, harassment, or solicitation using directory information.
- Copying, sharing, or distributing directory information without the NPAA's written consent.
- Breaching the security or functionality of the NPAA website or directory.

The NPAA makes reasonable efforts to ensure the accuracy of directory information. However, users should verify details directly with NPs, as NPAA does not guarantee completeness or real-time accuracy.

Data Security Measures

NPAA complies with Alberta's Personal Information Protection Act (PIPA) to protect personal information displayed in the directory:

- Explicit consent is obtained from NPs before their personal or clinic information is collected, used, or displayed.
- Personal information, including contact details and professional qualifications, is collected and displayed to facilitate patient-NP connections.
- NPAA uses encryption, secure storage systems, and routine security audits to protect information from unauthorized access.
- Information is retained only as long as necessary and securely deleted when no longer required.
- NPAA does not share directory data externally except as required by law or with the NP's consent.

Policy Updates

This NP Directory Policy may be updated periodically to reflect changes in privacy practices or legal requirements. Updates will be communicated through the NPAA website or email notifications.

Revision History

Version	Date	Summary of Changes	Initials	Changes Marked
1.0	December 2024	Draft Policy	HB	Yes
2.0	December 2025			